AUGUST 2022 | NORTHWEST

ICE PAGE

Making it Happen! - Support Social Inclusion

ECAT
Employee & Client Assistance Team
780-461-7236

Phones do not accept text messages. Staff need to call ECAT.

What's inside this issue:

VIRTUAL TRAINING PAGE 3

HEALTH & SAFETY MEETING MINUTES PAGE 5-6

COVID -19 INFORMATION PAGE 10

Time Sheet Hand-In

AUGUST 15TH 2022 FOR ALL SHIFTS WORKED BETWEEN AUGUST 1ST AND AUGUST 15TH.

31TH 2022 FOR ALL SHIFTS WORKED BETWEEN AUGUST 16TH AND AUGUST 31ST.

UPCOMING

HEALTH AND SAFETY MEETING
Aug 4th/Sept 1st, 2022 at 10:00 AM.

RPAC MEETING
Aug 9th/Sept 13th, 2022 at 2:30 PM.

ON SPOTLIGHT

JOHN H

John H. has been with ICE in Grand Prairie since 2005. He is a very social person who loves to interact with members of the community. John enjoys eating lunch at local parks and museums with staff where he can appreciate the scenery.

One of John's favorite places to visit is the public library where he looks for people who are willing to participate in conversations with him. John is supported by staff to make healthy community connections. John loves his model car collection and often carries one around with him.

John also likes to spend time at the local shopping centers people watching and talking to people. He is never at a loss for interesting topics to talk about.

After attending a work skills training program through Employabilities, John has recently started a new job at St. Louis Bar and Grill as a dishwasher and general kitchen clean-up. John was very happy to return to work after the COVID-19 restrictions were lifted.

John thoroughly enjoys the time he gets to spend with his sister and family. Together, they do a variety of outdoor activities such as quadding and camping. John also has family close to his home with whom he visits as often as he is able. This summer, John plans to travel with his family to Kelowna to attend a family reunion and a wedding. Safe travels John!

RODNEY

Rodney started with ICE Grand Prairie as a support worker in 2007. During his time with ICE Rodney has held numerous positions and worked with a variety of clients. Rodney's compassion for others enables him to provide genuine support to the individuals he works with. Currently, Rodney is assisting John to attend community activities and community areas such as parks, museums, and the library. Rodney continues to keep his clients safe by following policies and procedures that are in place for ICE employees and clients.

ICE HAS CANADA LIFE RSP PLAN!

Refer to Policy 3.14.18 CANADALIFE RSP if you are eligible, ICE will match your contributions! *To sign up, please contact Independent Counselling Enterprises at: 780-453-9664.For more information about Canada Life: https://my.canadalife.com/sign-in CANADA LIFE Helpdesk: 1-800-724-3402*

ICE WILL BE CLOSED ON AUGUST 1, 2022, CIVIC DAY

Please direct all calls to the Employee Client Assistance Team for that day.
780.461.7236

ICE THANK YOU CARD INCENTIVE WINNERS

Jean Mark helped in the move-out from the program. Your help was greatly appreciated. You are awesome!

Irene Miller helped to keep the program running smoothly by picking up early morning shifts. Keep it up!

POLICY REVIEW

3.5.1 HEALTH AND SAFETY

*(Please note that selected sections of ICE Policy 3.5.1 are reproduced here. Please refer to the Policy Manual for the complete policy).

The agency is committed to a Health and Safety Management System that protects its employees, clients, contractors, and the general public including their physical, psychological, and social well-being.

Goals:

- To provide effective leadership, management, and supervision of ICE operations that communicates and reinforces healthy and safe practices and behaviors.
- To actively promote employee participation in health and safety at all levels of the organization.
- To ensure that ICE employees/ support home operators (SHO) are adequately qualified, suitably trained, and have sufficient experience to perform their work in a safe and effective manner.
- To achieve and maintain effective systems for:
    - Identification of hazards and implementation of safety controls;
    - Workplace inspections and quality assurance;
    - Incident reporting, investigation, correction, and effective injury mitigation/ management.

Personnel at all levels of the company including managers, supervisors, front-line employees, and support home operators are responsible and accountable for the health and safety within ICE. The success of this program requires active participation by each person, every day.

Management will demonstrate leadership in health and safety, develop health and safety policies and procedures, implement health and safety systems (hazard assessment and control, incident investigation, workplace inspections) and provide training, equipment, and adequate resources for health and safety.

Supervisors will communicate health and safety expectations to employees, identify training needs and arrange/ provide training. They will provide on-the-job orientations, training, and supervision and enforce compliance with ICE policies and procedures.

Employees and support home operators will complete the required training and follow ICE policies and procedures; assess hazards; use designated safety controls and work in a healthy and safe manner.

ICE employees at all levels, as well as support home operators, are required to be familiar with the requirements of Alberta Health and Safety legislation (Including Occupational Health and Safety and Worker's Compensation legislation) as it relates to their work.

ICE believes that a healthy and injury-free workplace is important and achievable with active cooperation by all involved parties.

AUGUST/SEPTEMBER VIRTUAL TRAININGS

Pre-Employment Training
August 2,3,9,10,16,17,23,24,30,31 2022 (9:00AM to 4:00PM)

Epilepsy Training
August 2, 2022 (10:00 AM to 12:00 PM)

Schizophrenia Training
August 4, 2022 (1:30 PM to 3:30 PM)

Dementia Training
August 8, 2022 (10:00 AM to 11:30 AM)

Hypertension Training
August 15, 2022 (10:00 AM to 11:00 AM)

ADHD Training
August 15, 2022 (1:30 PM to 3:30 PM)

Diabetes Training
August 16, 2022 (1:30 PM to 3:30PM)

Anxiety / Depression Training
August 17, 2022 (1:30 PM to 3:30 PM)

Brain Injury Training
August 18, 2022 (1:30 PM to 3:30PM)

Sleep Apnea Training
August 19, 2022 (10:00 AM to 11:00 AM)

Brain Aneurysm Training
August 19, 2022 (1:30 PM to 3:30 PM)

OCD/ODD/Hoarding Training
August 22, 2022 (9:30 AM to 12:30 AM)

Communications Training - Psychologically Safe Interactions
August 22, 2022 (10:00 AM to 11:30 AM)

Trauma-Informed Care Training
August 23, 2022 (10:00 AM to 12:00 PM)

Asthma Training
August 25, 2022 (1:30 PM to 3:30 PM)

Due Diligence for Supervisors and Managers Training
August 26, 2022 (9:30 AM to 12:00 PM)

Promoting Safety Training
August 29, 2022 (1:30 PM to 4:30 PM)

Psychosis Training
August 30, 2022 (10:00 AM to 12:00 PM)

Substance Abuse Training
September 1, 2022 (1:30 PM to 3:30 PM)

PTSD Training
September 2, 2022 (9:30 AM to 11:00 AM)

Pre-Employment Training
September 6,7,13,14,20,21,27,28, 2022 (9:00 AM to 4:00 PM)

Promoting Safety Training
September 8, 2022 (1:30 PM to 4:30 PM)

CPI Training
September 9, 2022 (9:00 AM to 5:00 PM)

Abuse Prevention Training
September 12, 2022 (10:00 AM to 12:00 PM)

HACD Training
September 12, 2022 (1:00PM to 5:00PM)

Bed Bug Prevention Training
September 12, 2022 (1:30 PM to 3:00 PM)

Promoting Safety Training
September 13, 2022 (9:30 AM to 12:30 PM)

Hoarding Training
September 13, 2022 (10:00 AM to 11:30 AM)

Mental Health First Aid Day 1 Training
September 15, 2022 (9:00 AM to 5:00 PM)

Mental Health First Aid Day 2 Training
September 16, 2022 (9:00 AM to 5:00 PM)

FASD Training
September 16, 2022 (1:30 PM to 3:00 PM)

PBI Training
September 19, 2022 (1:30 PM to 3:30 PM)

Promoting Safety Training
September 19, 2022 (1:30 PM to 4:30 PM)

Musculoskeletal Injury Prevention - Manual Materials Handling Training
September 20, 2022 (9:30 AM to 12:00PM)

Abuse Prevention Training
September 20, 2022 (1:00 PM to 3:00 PM)

Autism Training
September 21, 2022 (1:00 PM to 3:00 PM)

Incident Investigations Training
September 22, 2022 (1:00 PM to 5:00 PM)

Trauma Informed Care Training
September 22, 2022 (1:30 PM to 3:30 PM)

Workplace Inspections Training
September 23, 2022 (9:00 AM to 4:00 PM)

OCD/ODD/Conduct Disorder Training
September 23, 2022 (1:30 PM to 3:30 PM)

PBI Training
September 28, 2022 (10:00 AM to 12:00 PM)

Borderline Personality Disorder Training
September 29, 2022 (1:30 PM to 3:30 PM)

REFERRAL INCENTIVE RECIPIENTS

Employees or Support Home Operators who refer a person to ICE who successfully meets our hiring requirements and completes their three-month probation with a minimum of 120 hours worked, receive $100.00!

HURT AT WORK?

Employees and Support Home Operators are reminded of their responsibility (as per legislation) to report all workplace injuries immediately to an ICE supervisor or manager. In the event of an injury, the employee will follow all agency policies and procedures.

While not all injuries are reportable to WCB, all injuries and work-related health concerns are required to be reported within the company. This is done so that health and safety investigation and follow-up may be completed for the safety of all parties.

Looking for Answers? Below are some online links you may find of assistance:

https://www.canada.ca/en/health-canada.html	Health Canada is responsible for helping Canadians maintain and improve their health. It ensures that high-quality health services are accessible, and works to reduce health risks.
https://www.albertahealthservices.ca/findhealth/service.aspx?Id=1001957	Linking Albertans to a wide range of health information and service options.
https://work.alberta.ca/occupational-health-safety.html https://work.alberta.ca/occupational-health-safety/ohs-publications.html#laws https://work.alberta.ca/occupational-health-safety/resources.html	Alberta Occupational Health and Safety works in consultation with industry to help prevent work-related injuries, illnesses and fatalities. The OHS site provides access to a wide range of information bulletins and on-line training options.
https://www.albertahealthservices.ca/findhealth/service.aspx?Id=1001957	Stay up to date on the most frequent information on COVID-19 in the province of Alberta.
http://www.icenterprises.com/	The ICE website has some important links on the main page for your reference as well as posted job opportunities and access to the ICE Page.

HEALTH AND SAFETY MEETING MINUTES
JUNE 9, 2022
(MINUTES EDITED FOR PUBLICATIONS)

3.1 Review of 'Regional Health and Safety Meeting Minutes Review other regions' minutes especially sections 3.2 and 3.3.

3.1 A) Review of Regional Health and Safety Meeting Minutes – Section 3.2. Completed Incident Investigations for Injury, Health, and Property Damage

Calgary –May 4, 2022:

February 24, 2022: After the client utilized the washroom, the staff asked the client if they had washed their hands. The client became physically aggressive. The second staff pressed the lifeline and ECAT was contacted. **Incident Investigation Recommendations:** Review PRP at team meeting, review scope of duties for 2:1 staffing, PBI techniques reviewed, new staff to be trained on coordinated collaborative approaches at orientation/planned training, and review of positive behavior support. **Health and Safety Committee Recommendations:** No additional recommendations

March 2022: Staff was cleaning the walk-in shower when their foot stepped onto the uneven surface and fell. ECAT notified. **Incident Investigation Recommendations:** Review Safe Practices for control of slips, trips, and falls (HACD Appendix A-4) & review the importance of drying the shower floor immediately after showering a client. **Health and Safety Committee Recommendations:** No additional recommendations.

Edmonton – May 20, 2022:

January 10, 2022: Support staff were vacuuming when the electrical socket began to spark. The vacuum was immediately turned off, the smoke detector did not go off and staff called 911. The staff and clients evacuated the program immediately. The fire department arrived, assessed, and deemed that it was safe for the clients and staff to return. It was advised to not use the outlet until it was fully repaired. The landlord was notified, and an electrician turned off the power source to the outlet. The clients and staff returned to the apartment with no other issues. **Incident Investigation Recommendations:** Team training on inspecting equipment before and after use. Team training on documenting and reporting faulty equipment. Team training on HACD – vacuum/equipment safety. **Health and Safety Committee Recommendations:** N/A

February 16, 2022: The client went into another resident's room and was attempting to take an item that didn't belong to her. The staff reminded the client that the item was not hers and suggested returning to another room. The client blocked the way of other residents. When staff attempted to move the client's chair forward, the client pushed the chair backward and hit staff. **Incident Investigation Recommendations:** Staff to review Policy 2.5.1. Staff to review the client's Positive Approaches and Risk Assessment. Staff to attend Trauma Informed Care Training. **Health and Safety Recommendations:** No additional recommendations.

March 17, 2022: The client became upset when he was not winning the board game that he was playing with his brother and staff. The client became verbally aggressive and threw an object at the staff. The client became physically aggressive and threatened the staff with a knife. Staff grazed his right hand while trying to run out the door. **Incident Investigation Recommendations**: Termination of services. **Health and Safety Recommendations:** No additional recommendations.

South – May 3, 2022: No completed investigations in the past month

Health and Safety Committee Recommendations: No additional recommendations.

3.1 B) Review of Regional Health and Safety Meeting Minutes - Section 3.3 Completed Near Miss Incident Investigations

Calgary – May 4, 2022: No completed investigations in the past month
Edmonton – May 20, 2022: No completed investigations in the past month
South – May 3, 2022: No completed investigations in the past month

3.2 Evaluation of completed current Internal Incident Investigations for Injury, Health, and Property Damage:

March 1, 2022: The client became agitated and threw his window pane out into the back yard breaking it. ECAT was called and CSC and RM boarded up the window for the night. **Incident Investigation Recommendations:** Team to discuss ways to keep the client engaged when the roommate has other things going on. **Health and Safety Committee Recommendations:** No additional recommendations.

3.3 Evaluation of completed near-miss investigations. No completed investigations in the past month

3.4 Health and Safety Committee Inspections

3.4 A) Inspections held as a result of health and safety concerns - including the name of committee member(s) completing, program, issue, inspection type (E.g. RI), and # workers involved: N/A

3.4 B) Inspections completed - Include the name of committee member(s) completing the inspection, inspection type (E.g. EQA, RI, office Inspection), # of inspections, and # of workers involved for each inspection: -1 Monthly Safety Inspection Checklist – 1 participant

3.5 COR Audit Review – Updating the Terms of Reference from the COR Action Plan has been completed. – still awaiting HSC signatures

3.6 Hazard Assessment and Control document (H.A.C.D.)

Northwest reviewed pages 13-16

- Use of Public Transportation pages 13-14 - **HSC Recommendations:** No additional recommendations.
- Outdoor Activities pages 15-16 - **HSC Recommendations:** No additional recommendations.

Calgary – May 4, 2022:

Reviewed pages 106-109 in the general HACD.

Recommendations:

- **Mice Infestations (pp.106-107) HSC recommendations:** it is recommended that a chemical hazard be added including poison and cleaning supplies. It is recommended to add a physical hazard mouse trap snapping on fingers. Lastly, it is recommended to keep calm and avoid panicking in the safe work practices section.
- **Lifting, moving and cleaning the furniture. Changing the water bottle on the water cooler (pp.108-109) HSC recommendations:** it is recommended to add cleaners to the chemical hazards. It is recommended to include policy 3.5.9 Eliminating/Mitigating workplace hazards to coincide with replacing damaged furniture wear gloves for PPE in the section of administrative control.

South – May 3, 2022: Reviewed pgs. 64-67-

- **Snow Shoveling** - Recommendations include: Recommended to add 'Ice Melter' as an engineering control, a chemical hazards section for exposure to ice melter, and the SDS information from Section K.11 in the H&S manual (Part 2) as an available resource.
- **Medication Administration (Oral, Spray, Ointment) - Recommendations include**: Recommended to add exposure to bacteria, and viruses (COVID 19) in biological hazards and to include the usage of N95/KN95 masks, face shields to PPE for administering spray medications.

Edmonton – May 20, 2022: Working with Clients with High Behaviours Pages 14-15.

- Client Suicidal Behaviours Pages 14-15. **HSC Recommendations:** No additional recommendations.

3.7 Policy review- Reviewed policy 3.6.1 Employee Rights and Responsibilities

3.8 COVID 19 Pandemic Response

- For updated information regarding COVID 19 vaccinations, please see the following link. https://www.alberta.ca/covid19-vaccine.aspx
- All ICE employees must continue to follow continuous masking. The pandemic has reached the sixth wave.

3.9 Outstanding Committee Member Training/ New Members – Adedoyin has taken Workplace Inspections training and will be booked for HACD and Incident Investigations.

3.10 Emergency Response Plan Review (Regional committees to review the ERP drills and identify recommendations for improvement) - Reviewed #13A Tornado, Thunderstorm – Residential Programs HSC Recommendations: No recommendations.

4.0 Other Business

- Members were reminded to sign the updated TOR and provide a copy to Jodie

NEXT MEETING DATE: July 7, 2022, 10:30 am

HEALTH AND SAFETY MEETING MINUTES
JULY 7, 2022
(MINUTES EDITED FOR PUBLICATIONS)

3.1 Review of 'Regional Health and Safety Meeting Minutes Review other regions' minutes especially sections 3.2 and 3.3.

3.1 A) Review of Regional Health and Safety Meeting Minutes – Section 3.2. Completed Incident Investigations for Injury, Health, and Property Damage

Calgary –June 8, 2022:
N/A – No completed investigations in the past month

Edmonton – June 15, 2022:
February 15, 2022 – Staff slipped on the ice. **Incident Investigation Recommendations:** Staff to review winter safety information in the Health & Safety binder. **Health and Safety Committee Recommendations:** No additional recommendations.

March 24, 2022 – Staff tripped on uneven ground and fell. **Incident Investigation Recommendations:** Staff to attend Hazard Assessment and Control Assessment training. **Health and Safety Committee Recommendations:** No additional recommendations.

May 9, 2022 – The client aggressively grabbed the staff's hand and accidentally scratched the staff's thumb. **Incident Investigation Recommendations:** Review client behavior with staff, update personal profile, and update booking notes. **Health and Safety Recommendations:** No additional recommendations.

May 28, 2022 – Staff pricked their finger with one of the client's used diabetic needles. **Incident Investigation Recommendations:** Staff to ensure the sharps container is out; use verbal prompts to have the client put away their used needle. Staff to review Policy 2.3.10 Handling of Sharps/Puncture Wounds. **Health and Safety Recommendations:** No additional recommendations.

South – No June meeting: No completed investigations in the past month

3.1 B) Review of Regional Health and Safety Meeting Minutes - Section 3.3 Completed Near Miss Incident Investigations

Calgary – June 8, 2022: No completed investigations in the past month

Edmonton – June 15, 2022:
May 22, 2022 – The manager was informed by a client that when he woke up, there was no staff at the program. The manager reminded the staff that the client is not to be left alone. **Incident Investigation Recommendations:** Staff was terminated. **Health and Safety Recommendations:** No additional recommendations.

South – No June meeting: No completed investigations in the past month

3.2 Evaluation of completed current Internal Incident Investigations for Injury, Health, and Property Damage: No completed investigations in the past month

3.3 Evaluation of completed near-miss investigations. No completed investigations in the past month

3.4 Health and Safety Committee Inspections

3.4 A) Inspections held as a result of health and safety concerns - including the name of committee member(s) completing, program, issue, inspection type (E.g. RI), and # workers involved: N/A

3.4 B) Inspections completed - Include the name of committee member(s) completing the inspection, inspection type (E.g. EQA, RI, office Inspection), # of inspections, and # of workers involved for each inspection: -1 Monthly Safety Inspection Checklist – 1 participant

3.5 COR Audit Review – Review various aspects of the COR Audit to ensure committee members have an understanding.

3.6 Hazard Assessment and Control document (H.A.C.D.)
Northwest reviewed pages 13-16

- Use of Public Transportation pages 13-14 - **HSC Recommendations:** No additional recommendations.
- Outdoor Activities pages 15-16 - **HSC Recommendations:** No additional recommendations.

Calgary – June 8, 2022:
Reviewed pages 110-111 in the general HACD.

- Paperwork (Documentation by hand, filing, etc.; pp.110-111) **HSC recommendations**: No additional recommendations.

South – No June meeting.

Edmonton – June 15, 2022:
Working with Clients with High Behaviours Pages 2-3.

- Potential for Verbal Aggression /Potential for Property Destruction. **HSC Recommendations:** Fix typo - 33.8.12 does not exist, should be 3.8.12.

3.7 Policy review: Reviewed policy 3.6.1 Employee Rights and Responsibilities

3.8 COVID 19 Pandemic Response

- For updated information regarding COVID 19 vaccinations, please see the following link. https://www.alberta.ca/covid19-vaccine.aspx
- All ICE employees must continue to follow continuous masking. The pandemic has reached the sixth wave.

3.9 Outstanding Committee Member Training/ New Members – Adedoyin and Chidinma are booked for HACD and Incident Investigations.

3.10 Emergency Response Plan Review (Regional committees to review the ERP drills and identify recommendations for improvement)
Reviewed #13A Tornado, Thunderstorm – Residential Programs **HSC Recommendations:** No recommendations.

4.0 Other Business

- H&S Co-Chairs are developing a COVID-19 Risk Assessment, which is reaching its final stages.

NEXT MEETING DATE: August 4, 2022, 10:30 am

HEALTH AND SAFETY REVIEW

Summer Heat

With the days growing longer, the heat begins to rise and so does our body temperature. The hotter our bodies are internally the higher the risk of heat exhaustion and dehydration. Below are a few warning signs of these conditions that you should be aware of during the summer months.

Dehydration

- Feeling thirsty.
- Dark yellow and strong-smelling urine.
- Feeling dizzy or lightheaded.
- Feeling tired.
- A dry mouth, lips, and eyes.
- Urinating little, and fewer than 4 times a day.

Heat Exhaustion:

- A headache.
- Dizziness and confusion.
- Loss of appetite and feeling sick.
- Excessive sweating and pale, clammy skin.
- Cramps in the arms, legs, and stomach.
- Fast breathing or pulse.
- A high temperature of 38C or above.
- Being very thirsty.

What can you do to combat these conditions?

- Ensure you are consuming enough water throughout the day. On hotter days for adults, it is recommended to drink two to three liters a day.
- Wear lighter colored and weighted clothing to combat the heat. Moisture-wicking materials are recommended to keep sweat away from the body and keep you cooler.
- Apply sunscreen to any exposed areas of skin for extra protection.
- A hat or umbrella can be useful to protect your head and skin from UV rays.
- Protect your eyes, wear sunglasses on sunny days.
- Try to stay in shady areas for long times outdoors.
- As a reminder, carry bug spray as warmer weather mixed with humidity attracts bugs which can lead to bug bites and stings.
- If you notice that you have any of these symptoms or if you notice they are worsening, make sure to find a cool place and if needed seek medical attention.

HEALTH AND SAFETY REVIEW

INFLUENZA

PREVENTION, RECOGNIZING SYMPTOMS AND TREATMENT

General Information about Influenza:

- Influenza is an infection of the nose, throat, and lungs (respiratory tract) that is caused by a virus. Influenza can happen at any time during the year, but most cases happen in the winter months.
- You may also hear influenza called flu, bird flu, or H1N1. All of these mean the same thing as influenza and the information below applies to all of them.
- Influenza is spread through the air. The virus gets in the air when someone with the disease coughs, sneezes, or even talks. People who breathe in the virus can get sick. It can also be spread by touching objects that have been coughed or sneezed on by someone with the virus.
- Most people who get sick with influenza get better. However, influenza causes about 12,200 people to be admitted to the hospital and about 3,500 deaths in Canada each year. There is a higher risk of getting complications from influenza for children less than 5 years of age, pregnant women, people 65 years or older, people with chronic health problems, people living in long-term care facilities, and indigenous persons. Complications of influenza can include pneumonia, ear and sinus infections, and dehydration. Influenza can also make chronic medical problems (e.g., congestive heart failure, asthma, diabetes) worse.

Symptoms:

- The symptoms of influenza are fever of 38.5°C (101.3°F) or higher that starts suddenly, sore throat, runny nose, cough, headache, muscle aches, loss of appetite, and feeling tired.
- People can spread (are contagious) influenza the day before they have symptoms and for up to 7 days after symptoms start.

How to be an Influenza Champion:

- Get the influenza vaccine. The influenza vaccine is a very effective way of protecting people from getting sick with influenza. You need to get immunized every year because the influenza viruses change. A new vaccine is made each year to protect against the viruses most likely to cause illness in that year. The best time to get immunized is October or November. You can get immunized any time during the influenza season.
- Wash your hands with soap and water or clean your hands with a hand sanitizer that has alcohol in it.
- Cover your mouth and nose with your arm or a tissue when you cough or sneeze.
- Stay home and rest when you are sick.

For information on clinics nearby and times they are open, go to
https://www.albertahealthservices.ca/influenza/influenza.aspx

WHAT IS MONKEY POX?

Monkeypox is a viral infection with a rash that may be painful. Most people recover on their own after a few weeks. People usually develop symptoms 5 to 21 days after being exposed to the monkeypox virus. Symptoms typically last from 2 to 4 weeks and may pass through several stages.
The rash can be painful and could affect any part of the body

MOST COMMON SYMPTOMS:

- rash
- fever
- chills
- swollen lymph nodes
- headache
- muscle pain
- joint pain
- back pain
- exhaustion

The rash usually lasts between 14 and 28 days and changes through different stages. You are contagious from the onset of first symptoms until the scabs have fallen off on their own and the skin is healed.

IF YOU HAVE SYMPTOMS

- ISOLATE AT HOME AWAY FROM OTHERS
- IMMEDIATELY CONTACT YOUR HEALTH CARE PROVIDER OR CALL 811 FOR HELP

For more information, visit https://www.alberta.ca/monkeypox-virus.aspx for more information

Who's Currently Eligible for the Vaccine?

Eligibility for the second booster dose have been expanded to all Albertans 18 years of age and over. You qualify if you had your last dose at least 5 months after your first booster dose and you have not been positive with COVID-19 in the last 90 days.

To Book Visit:
https://bookvaccine.alberta.ca/vaccine/s/

Please continue to follow all ICE COVID-19 Protocols and Procedures.

For More Information Visit:
awww.albertahealthservices.ca/topics/Page16944.aspx or call 811

TEAM/COMMUNITY SUPPORT COORDINATOR TRAINING STARTS IN SEPTEMBER

Would you like to become a **Team Coordinator (TC) or Community Support Coordinator (CSC)** at ICE? A TC or CSC is the direct supervisor for staff working in residential and non-residential programs. They report directly to a CR Manager. To be a supervisor in the Community Rehabilitation unit, you must pass Team Coordinator/ Community Support Coordinator Training. This training is 20 modules which will be scheduled weekly starting in September.

What you will learn in the training:

- Individual Service Planning
- Positive Behavior Supports
- Medication Administration for Supervisors
- Supervisory Skills
- Hazard Assessment and Control
- Workplace Inspections
- Due Diligence for Supervisors
- Household Budgeting
- Payroll
- General / Critical Incident Reporting and Response
- Abuse Prevention and Response - Supervisory Level
- Operations Manual Review
- Documentation Skills from a Supervisory Perspective
- Workplace Violence, Bullying, and Harassment for Supervisors
- Communications Training
- Client Risk Management
- C-views
- Personnel / Booking
- Client Files

What do you need to do to apply for this training?

- To apply, please drop off a Letter of Intent to your Regional ICE Office or send an e-mail to **glane@icenterprises.com**. In your letter, state the reason you are interested in applying for Team Coordinator/ Community Support Coordinator Training.
- Please note that applications will be accepted up to August 31, 2022.
- To apply, you must have worked full-time with ICE for at least 3 months. Employees who are currently in Team Leader positions or have demonstrated leadership in other ways will be given preference.
- **Note that successful completion of the training doesn't guarantee a TC/CSC position, but candidates who completes the training will be given preference for any available positions.**